

HR & OD POLICIES

human resources and organisational development

RESOURCE PACK

Adoption Leave

FORMS

[Application for Adoption Leave ADOP 1](#)

Form to be completed by Local Government Employees when applying for adoption leave.

[Notification of Intended Return to Work ADOP 2](#)

Form to be completed by Local Government Employees when notifying of return to work.

[Application for Adoption Leave ADOP 1 TEACH](#)

Form to be completed by Teaching Employees when applying for adoption leave.

[Notification of Intended Return to Work ADOP 2 TEACH](#)

Form to be completed by Teaching Employees when notifying of return to work.

FACT SHEETS

[Family Friendly](#)

Information on Policies and Procedures (Local Government Employees).

[Job Share](#)

Information on Job Share Scheme and Application Form (Teaching Staff Only).

[Keeping in Touch Days](#)

Information on Keeping in Touch Days during Adoption Leave.

