# HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT HAVS

## **HAVS IN EMPLOYMENT - TIER 3**

Actions Required if HAVS Symptoms Suspected at Tier 3

#### New Symptoms Or Possible Progression Of Staging

- The Tier 3 report will indicate that a Tier 4 follow up is recommended. Should a Tier 4 assessment be required after a Tier 3 assessment, this will automatically be booked by Serco and dates/times passed onto the booking officer. Tier 4 assessment to be carried out by a Serco Occupational Health Physician.
- 2. Serco will send a report to the referring line manager, Responsible Person and HAVS Administrators detailing any recommendations and findings.
- Progression to a Tier 5 assessment will be determined on a case by case basis through consultation by the Councils Occupational Health Provider (Serco), and the Employer (Aberdeenshire Council).
- Report (confidential) of findings will be sent to the referring manager and 'Responsible Person' for Tier 5 ONLY.
- No evidence of HAVS, Tier 2 questionnaire recommended at 12 months. If found to be Stage 1 or greater a Tier 3 assessment is recommended at 12 months.

#### <u>No New Relevant Symptoms Or</u> <u>Progression Of Staging</u>

- Serco will send a report to the referring line manager, Responsible Person and HAVS Administrators detailing any recommendations and findings.
- 2. Tier 3 recommended in 12 months

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